

# MINUTES – SPECIAL CITY COUNCIL

DATE: January 3, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger and Alice Achter.
- 4) Kreuger moved, Achter seconded approving the minutes of the December 20, 2022 City Council meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Korb moved, Schuette seconded approving Richard J. Braun as Appointment of Agent for Kiel Pub, LLC, 820 STH 67, Kiel, Wis. The motion passed unanimously.
- 7) Brocker moved, Krueger seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:02 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES - CITY COUNCIL

DATE: January 10, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger and Alice Achter.
- 4) Brocker moved, Krueger seconded approval of the minutes of the January 3, 2023 Special City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Krueger seconded approving alcohol consumption on Fremont St. from 8:00 a.m. – 3:00 p.m. on Saturday, February 4, 2023 for the Kiel Area Association of Commerce Ice Sculpture event. The motion passed unanimously.
- 7) Korb moved, Schuette seconded approving the Veteran Appreciation Banner designs submitted by Kiel VFW Post 6707 and Brand and Design Co. The motion passed unanimously.
- 8) Fromm moved, Achter seconded approving the quote from Albright Again, LLC to replace front deck of Stoelting House for no more than \$4,300. The motion passed unanimously.
- 9) Schuette moved, Brocker seconded approving the following donations: Paul and Deborah Yancy: \$500 towards the replacement of the pedestrian bridge at Hingiss Park; Carrie L. Grant: \$500 – Kiel Police Department; Sargento Company and employees: \$1,290 – Kiel Ambulance Service; Sargento Company and employees: \$2,804 – Kiel Fire Department; Sargento Company and employees: \$100 – Kiel Police Department; Sargento Company and employees: \$896 – Kiel Community Center. The motion passed unanimously and the Mayor and Alders thanked the donors for their generosity.
- 10) Krueger moved, Fromm seconded approval of receipts and disbursements. The motion passed unanimously.
- 11) Krueger moved, Schuette seconded approving payment of bills. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger and Achter and the motion passed 6-0.
- 12) Fromm moved, Krueger seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:07 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES - CITY COUNCIL

DATE: February 14, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) City Administrator Jamie Aulik called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Brocker moved, Korb seconded designating Administrator Jamie Aulik as chair of the meeting. The motion passed unanimously.
- 4) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette and Alice Achter. Alderperson Bill Krueger was excused.
- 5) Brocker moved, Achter seconded approving the minutes of the January 10, 2023 City Council meeting. The motion passed unanimously.
- 6) There was no public comment.
- 7) Brocker moved, Fromm seconded accepting a bid from Vermeer for a trencher in the amount of \$22,384.67 given the delivery time is significantly shorter than the competing bid. The motion passed unanimously.
- 8) Schuette moved, Brocker seconded approving Change Order #13 from CD Smith for Contract G in the amount of \$3,238.67. The motion passed unanimously.
- 9) Fromm moved, Korb seconded approving an amendment to Kiel Employee Handbook and Policy Manual - Addendum B (Electric Utility). The motion passed unanimously.
- 10) Korb moved, Achter seconded approving a Contract for Providing Maintenance on City Roads/Highways from Calumet County to grind and paint certain roads. The motion passed unanimously.
- 11) Brocker moved, Fromm seconded approving a grain bin addition at Country Visions, 1220 W. Park Ave., Kiel. The motion passed unanimously.
- 12) Brocker moved, Schuette seconded accepting the resignation of Alderperson Jeremy Fromm from the Business Improvement District Board. The motion passed unanimously.
- 13) Fromm moved, Brocker seconded approving Mayor Mike Steinhardt's appointment of Alderperson Kathy Schuette to the Business Improvement District Board. The motion passed unanimously.
- 14) Korb moved, Fromm seconded hiring Kozby Bartelt as a part-time police officer with the Kiel Police Department. The motion passed unanimously.
- 15) Korb moved, Brocker seconded approving Captain Jim Blanke to attend the FEMA ICS-300 course March 28-30, 2023 in Fond du Lac, Wis. The motion passed unanimously.
- 16) Korb moved, Schuette seconded approving Officers Chris Brey and Dylan Hammel to

attend Active Shooter Threat Integrated Response Conference on February 21-23, 2023 in Oshkosh, Wis. The motion passed unanimously.

- 17) Brocker moved, Schuette seconded approving Officer Rob Baldwin to attend the House of Worship Safety and Security Symposium March 13-14, 2023 in Green Bay, Wis. The motion passed unanimously.
- 18) Achter moved, Schuette seconded approving Officer Joe VanOss to attend Leadership in Police Organizations training in Lake Delton, Wis. for one week in each of the months of October, November, and December 2023. The motion passed unanimously.
- 19) Achter moved, Korb seconded accept resignation of Paul Thibeault as Cemetery Caretaker. The motion passed unanimously.
- 20) Brocker moved, Korb seconded approving Tourist Rooming House Application at 128 Water St. and Appointment of Resident Agent of Daniel R. Kuitlow. The motion passed unanimously.
- 21) Fromm moved, Schuette seconded accepting the following generous donations: Kiel Cub Scout Pack 3833 - \$100 to the Kiel Fire Department; Bill's Highway 67 Service - \$150 to the Kiel Fire Department; Jan's Self Service - \$100 for ATV/UTV Signs and Poles; Dave's Jeeps and 4x4s, LLC - \$100 for ATV/UTV Signs and Poles; JK Hauling - \$100 for ATV/UTV Signs and Poles; The Schnur Thing, LLC - \$100 for ATV/UTV Signs and Poles. The motion passed unanimously.
- 22) Fromm moved, Brocker seconded approve receipts and disbursements. The motion passed unanimously.
- 23) Fromm moved, Brocker seconded approving payment of bills. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette and Achter, and the motion passed 5-0.
- 24) Brocker moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:21 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES - CITY COUNCIL

DATE: February 28, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) City Administrator Jamie Aulik called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, and Alice Achter. Alderpersons John Korb and Bill Krueger were excused.
- 4) Brocker moved, Fromm seconded authorizing City Administrator Jamie Aulik to serve as chair of the meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Fromm moved, Achter seconded approving employment contracts for Kiel Police Chief Joe Jeanty and Police Captain Jim Blanke. Voting aye were Alderpersons Fromm, Schuette and Achter, and Alderperson Brocker voting no and the motion passed 3-1.
- 7) Brocker moved, Schuette seconded approving the minutes of the February 14, 2023 City Council meeting. The motion passed unanimously.
- 8) Brocker moved, Fromm seconded approving the application from Badgers Den for a Sidewalk Café Permit for 2023. The motion passed unanimously.
- 9) Fromm moved, Brocker seconded approving a Liquor License Boundary Extension for the Badgers Den from August 11-13, 2023 for the Kiel Picnic. The motion passed unanimously.
- 10) Brocker moved, Fromm seconded accepting the following donations: Anonymous – \$1,000 towards the Kiel Ambulance Service, Anonymous - \$1,000 towards the Kiel Fire Department – Jaws Rescue Fund, Pleasant View Realty, LLC - \$100 towards ATV Signs and Poles and Dawn and Josh’s Badger’s Den - \$100 towards ATV Signs and Poles. The motion passed unanimously and the Alders thanked them for their generous donations.
- 11) Brocker moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:18 p.m.

By: Jamie J. Aulik, City Administrator

# Kiel City Council Meeting Minutes

Date: March 14, 2023

Location: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, WI.

1. Mayor Mike Steinhardt called meeting to order at 6:00 P.M.
2. Pledge of Allegiance.
3. Roll call - present were: Alderpersons Jeremy Fromm, John Korb, Kathy Schuette, and Alice Achter. Excused were Alderpersons John Brocker and Bill Krueger.
4. Korb moved, Schuette seconded to approve the minutes of the February 28, 2023 City Council Meeting. Motion passed 4-0.
5. There was no public comment.
6. Fromm moved, Achter seconded to approve Change Order #14 from CD Smith for Contract G in the amount of \$875.49 for the sewage treatment plant construction. Motion passed 4-0.
7. Schuette moved, Korb seconded to approve moving forward with the location, engineering and design of a combined Kiel Electric Utility and Department of Public Works building on the south side of East Industrial Drive. Motion passed 4-0.
8. Korb moved, Schuette seconded to approve the funding plan for a new ambulance. Motion passed 4-0.
9. Fromm moved, Achter seconded to approve a donation from the Kiel Community Chest to the Kiel Police Department of \$1,600. Motion passed 4-0.
10. Korb moved, Achter seconded to approve receipts and disbursements. Motion passed 4-0.
11. Fromm moved, Korb seconded to approve paying all bills contingent upon the bills being reviewed by an alderperson. Motion passed 4-0.
12. Achter moved, Fromm seconded to adjourn. Motion passed 4-0 at 6:16 P.M. and the meeting adjourned.

By: Mike Steinhardt, Mayor

# MINUTES - CITY COUNCIL

DATE: March 28, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger and Alice Achter.
- 4) Brocker moved, Achter seconded approving the minutes of the March 14, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Korb moved, Brocker seconded Appointment of Agent for Tourist Rooming House located at 128 Water St., Kiel, Wis. for Dan Christel. The motion passed unanimously.
- 7) Brocker moved, Krueger seconded approving a public hearing on Ordinance 607 Creating Kiel City Code Chapter 29 (Erosion Control and Stormwater Management) at 6:00 p.m. on Tuesday, April 11, 2023 at the City Council Chambers at Kiel City Hall, 621 6<sup>th</sup> St., Kiel. The motion passed unanimously.
- 8) Korb moved, Schuette seconded approving the resignations of Sara Thiel and Lucas Altman with the Kiel Ambulance Service, and Jamie Aulik as City Administrator. The motion passed unanimously.
- 9) Schuette moved, Brocker seconded approving the resignation of Kiel Police Officer Alex Grant effective April 5, 2023 and authorizing filling the vacancy. The motion passed unanimously.
- 10) Krueger moved, Brocker seconded accepting the following donations: Kiel Area Association of Commerce Community Chest: \$1,600 to Kiel Ambulance Service, \$1,600 to Kiel Recreation Department, and \$1,600 to Kiel Parks Department. The motion passed unanimously.
- 11) Schuette moved, Brocker seconded convening into closed session per Wis. Stat. 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - City Administrator. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger and Achter, and the motion passed unanimously. Discussion followed.
- 12) Krueger moved, Brocker seconded reconvening into open session. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger and Achter, and the motion passed unanimously.
- 13) Schuette moved, Brocker seconded approving the hiring process for City Administrator.

The motion passed unanimously.

14) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:38 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES - CITY COUNCIL

DATE: April 11, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were Alderpersons Jeremy Fromm, Kathy Schuette, Bill Krueger and Alice Achter. Alderpersons John Korb and John Brocker were excused.
- 4) Krueger moved, Achter seconded approving the minutes of the March 28, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Fromm moved, Schuette seconded opening the public hearing on Ordinance 607 – Creating Chapter 29 – Erosion Control and Stormwater Management. The motion passed unanimously. City Administrator Aulik explained the ordinance. Schuette moved, Krueger seconded to close the public hearing. The motion passed unanimously.
- 7) Achter moved, Schuette seconded enacting Ordinance 607 – Creating Chapter 29 – Erosion Control and Stormwater Management. Voting aye were Alderpersons Fromm, Schuette, Krueger and Achter, and the motion passed 4-0.
- 8) Fromm moved, Schuette seconded approval of the training request for Chief Joe Jeanty and Officer Manager Kelly Jorgensen to attend Wisconsin Public Records Law training on November 13, 2023 at Waukesha County Technical College, Waukesha, Wis. The motion passed unanimously.
- 9) From moved, Achter seconded accepting the following donations for the Pedestrian Bridge: Web Pro LP Gas, Inc. - \$750, Weber Oil Co., Inc. - \$750, Marshall Sign, LLC - \$500, The DeSmidt Family - \$100, HUI - \$250, Metko, Inc - \$1,500, Henning Cheese, Inc - \$500, Collins State Bank - \$500, BNG Phoebe, LLC - \$200, RS Marketplace/Rick's Piggly Wiggly - \$1,000, and Ms. Rosemary Mohnsam - \$250. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 10) Krueger moved, Fromm seconded approving the receipts and disbursements. The motion passed unanimously.
- 11) Krueger moved, Schuette seconded approval of paying bills. Voting aye were Alderpersons Fromm, Schuette, Krueger and Achter, and the motion passed 4-0.
- 12) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:15 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES

## CITY COUNCIL ORGANIZATIONAL MEETING

DATE: April 18, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Oath of Office was administered by Clerk-Treasurer Krystal Karls to: Mayor, Mike Steinhardt, Alderperson District 1, Jeremy Fromm; Alderperson District 3, John T. Brocker; Alderperson District 5, Bill Krueger.
- 4) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger and Alice Achter.
- 5) There was no public comment.
- 6) Krueger moved, Achter seconded approving the minutes of the April 11, 2023 City Council meeting. The motion passed unanimously.
- 7) Brocker moved, Krueger seconded approving Mayor Mike Steinhardt’s appointments for 2023-2024. The motion passed unanimously.
- 8) Korb moved, Achter seconded electing Alderperson Brocker as the City Council President. There were no other nominations, and the motion passed unanimously.
- 9) Brocker moved, Korb seconded electing Alderperson Kathy Schuette as Plan Commission Member. The motion passed unanimously.
- 10) Brocker moved, Schuette seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:07 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES – SPECIAL CITY COUNCIL

DATE: April 18, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:07 p.m.
- 2) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger and Alice Achter.
- 3) There was no public input.
- 4) Korb moved, Achter seconded hiring Casey Witterholt as City Administrator per the terms of the offer of employment. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger and Achter, and the motion passed unanimously.
- 5) Schuette moved, Brocker seconded approving Zenith Tech, Inc. in the amount of \$667,370.00 for the 2023 Hingiss Park Pedestrian Bridge Structure Construction project. The motion passed unanimously.
- 6) Krueger moved, Fromm seconded approving the closure of Fremont Street from 7<sup>th</sup> St. to 1<sup>st</sup> St. for Memorial Day Parade. The motion passed unanimously.
- 7) Brocker moved, Schuette seconded accepting donations from Theresa and Joseph Koenig - \$700 to the Kiel Ambulance Service and Premier Financial Credit Union - \$500 to the Pedestrian Bridge. The motion passed unanimously and the council thanked them for their generosity.
- 8) Schuette moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:25 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES - CITY COUNCIL

DATE: April 25, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger and Alice Achter.
- 4) Krueger moved, Achter seconded approving the minutes of the April 18, 2023 City Council Organizational Meeting and April 18, 2023 Special City Council meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Korb moved, Schuette seconded authorizing Chief Joe Jeanty to apply for US Department of Justice Community Oriented Police Services (COPS) Hiring Grant to provide for partial funding of a full-time officer. The motion passed unanimously.
- 7) Brocker moved, Schuette seconded approving the costs for the bidding, construction administration and construction observation phases for the Pedestrian Bridge Replacement Project from REL in the amount of \$41,725. Voting aye were Alderpersons Korb, Brocker, Schuette and Achter, and voting no were Alderpersons Fromm and Krueger, and the motion passed 4-2.
- 8) Fromm moved, Krueger seconded approving the expansion of Amerequip Facility located at 1015 Calumet Ave., Kiel, Wis. The motion passed unanimously.
- 9) Fromm moved, Schuette seconded approving the additional warehouse at United Erecting located at 1111 W Park Ave, Kiel, Wis. The motion passed unanimously.
- 10) Brocker moved, Krueger seconded approving the Class B Beer License for the Kiel Baseball Club. The motion passed unanimously.
- 11) Schuette moved, Korb seconded accepting donations for the Kiel Pedestrian Bridge Replacement from: CRES, LLP - \$100, Kiel Fish and Game Association - \$1,000, Kiel Historical Society - \$1,100 and Walsdorf Roofing - \$1,100. The motion passed unanimously.
- 12) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:33 p.m.

By: Jamie J. Aulik, City Administrator

# MINUTES - CITY COUNCIL

DATE: May 9, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance.
- 3) Roll Call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter.
- 4) Brocker moved, Achter seconded approving the minutes of the April 25, 2023 City Council Meeting. The motion passed unanimously.
- 5) Jerry Vandermause made a public comment regarding the speed limit of 35 mph on Rockville Road as well as the semi-trailer traffic on Rockville Road.
- 6) Fromm moved, Schuette seconded approving the Certified Survey Map – Parcel ID 46058 and 46060, Town of New Holstein, Calumet County, Wis. The motion passed unanimously.
- 7) Fromm moved, Korb seconded approving the purchase a lawn mower for Kiel Wastewater Utility for a Bobcat Zero Turn ZT3500 Riding Mower in the amount of \$8,058.00. The motion passed unanimously.
- 8) Brocker moved, Krueger seconded the appointment of Casey Witterholt to the following committees, boards and commissions effective June 1, 2023: Bargaining Committee, Board of Review, East Shore Recycling Commission, Great Lake Utilities Board of Directors (alternate), and Kiel-New Holstein (Solomon) Trail Committee). The motion passed unanimously.
- 9) Brocker moved, Schuette seconded the appointment of Police Chief Joe Jeanty as Emergency Management Director effective June 1, 2023. The motion passed unanimously.
- 10) Schuette moved, Brocker seconded the Seasonal Staff for 2023. The motion passed unanimously.
- 11) Brocker moved, Krueger seconded the publication of Alcohol Beverage Licenses for July 1, 2023-June 30, 2024. The motion passed unanimously.
- 12) Krueger moved, Korb seconded the approval of the following Temporary Class B Licenses: May 29, 2023, Memorial Day – Badger Tri-County VFW Post 6707; June 9, 2023, German Day – Kiel Area Association of Commerce; June 16, 2023, Wine Walk – Kiel River Walk District; June 26, 2023, Celebrate Kiel – Kiel River Walk District. The motion passed unanimously.

- 13) Brocker moved, Korb seconded the extension of park hours for City Park to 11:00 p.m. on June 9, 2023. The motion passed unanimously.
- 14) Korb moved, Brocker seconded the following Alcohol License Boundary Extension Requests: August 10-14, 2023 – Header Inn; and August 10-13, 2023 – Kiel Lounge. The motion passed unanimously.
- 15) Brocker moved, Schuette seconded the approval of the Application to Possess and Display Fireworks for June 4, 2023, 7:00 p.m. or June 6, 2023, 7:00 p.m. – Kiel Area School District. The motion passed unanimously.
- 16) Krueger moved, Fromm seconded approving receipts and disbursements. The motion passed unanimously.
- 17) Krueger moved, Fromm seconded approval of paying bills. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger and Achter, and the motion passed unanimously.
- 18) Krueger moved, Fromm seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:18 p.m.

By Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: May 16, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Brocker moved, Krueger seconded approving the minutes of the May 9, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Schuette moved, Brocker seconded the acceptance of the estimate for the reshaping of the soccer fields at Karls Sports Terrace from G & H Trucking & Excavating Inc. not to exceed the amount of \$7,600.00. Voting aye were Alderpersons Korb, Brocker, Schuette and Achter, and Alderperson Krueger voting no and the motion passed 4-1.
- 7) Brocker moved, Achter seconded the approval of the following Alcohol License Boundary Extension Request: May 20, 2023 – Stop on a Dime. The motion passed unanimously.
- 8) Korb moved, Brocker seconded the borrowing for the Hingiss Park Pedestrian Bridge Project for a term of 15 years in the amount of \$1,365,000. The motion passed unanimously.
- 9) Krueger moved, Korb seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:25 p.m.

By Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: May 23, 2023

LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson John Korb was excused.
- 4) Brocker moved, Achter seconded approving the minutes of the May 16, 2023 City Council Meeting with the addition of the borrowing amount of \$1,365,000 to item eight. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Schuette seconded the Seasonal Staff for 2023. The motion passed unanimously.
- 7) Schuette moved, Krueger seconded the approval of the David Tenor Corporation in the amount of \$731,576.35 for the 2023 Utility & Street Improvements project. The motion passed unanimously.
- 8) Brocker moved, Fromm seconded accepting donations from United Erecting of Wisconsin for \$1,500 and the Kiel Area Study Club for \$200 to the Pedestrian Bridge, the Kiel Area Study Club for \$50 to the Kiel Community Center, and the Kiel Area Study Club for \$50 to the Friends of the Community Center. The motion passed unanimously and the council thanked them for their generosity.
- 9) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:05 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: June 13, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.

- 1) Mayor Mike Steinhardt called the meeting to order at 6:01 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons Jeremy Fromm, John Brocker, Bill Krueger, and Alice Achter. Alderpersons John Korb and Kathy Schuette were excused.
- 4) Krueger moved, Achter seconded approving the minutes of the May 23, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Fromm moved, Brocker seconded approving Resolution 2023-1 – Wastewater Compliance Maintenance Annual Report (CMAR). Voting aye were Alderpersons Fromm, Brocker, Krueger and Achter and the motion passed 4-0.
- 7) Brocker moved, Krueger seconded approving Resolution 2023-2 – Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under Wis. Stat. 66.0703(1) (Curbs) and setting a public hearing on special assessments related to curbs at 6:00 p.m. on July 11, 2023 at Kiel City Hall – City Council Chambers, 621 6<sup>th</sup> St., Kiel, Wis. Voting aye were Alderpersons Fromm, Brocker, Krueger and Achter and the motion passed 4-0.
- 8) Achter moved, Brocker seconded approval for the City Administrator to pursue the issuance of a General Obligation bond per Ehler’s proposal for funding of the Hingiss Park Pedestrian Bridge Project.
- 9) Brocker moved, Fromm seconded approval for additional services for reduction in testing frequency for the Intercommunity Incinerator Ash Landfill in the amount of \$3,087.00. The motion passed unanimously.
- 10) Fromm moved, Krueger seconded accepting estimate for the build of the new DPW Snow Plow from Truck Equipment, Inc. in the amount of \$113,228.00. Voting aye were Alderpersons Fromm, Brocker, Krueger and Achter and the motion passed 4-0.
- 11) Brocker moved, Fromm seconded the final approval of 2023-2024 liquor licenses. The motion passed unanimously.
- 12) Brocker moved, Achter seconded the approval of a Fireworks Sale Permit for Mike Mastey and G&M Fireworks, LLC. The motion passed unanimously.
- 13) Krueger moved, Achter seconded approval of the renewal of Tourist Rooming House Permit for Mary Christel. The motion passed unanimously.

- 14) Brocker moved, Achter seconded approval of extending the delegation of authority to approve Special Event Permits to the City Administrator, Chief of Police, Fire Chief, General Manager of Utilities, Clerk-Treasurer, and Department of Public Works Foreman or their designee from July 1, 2023 – June 30, 2024. The motion passed unanimously.
- 15) Fromm moved, Brocker seconded accepting the resignation of David Stoelting from the Economic Development Committee. The motion passed unanimously.
- 16) Achter moved, Brocker seconded accepting the appointment of Jamie Dahmer to the Economic Development Committee. The motion passed unanimously.
- 17) Fromm moved, Brocker seconded approval of wage progression for John Lilyquist, Mark Riesterer, Allen Schilder, and Randall Smith Jr. The motion passed unanimously.
- 18) Brocker moved, Krueger seconded the approval for General Manager of Utilities Kris August to attend Water Environment Federation Technical Exhibition and Conference (WEFTEC) in Chicago September 30<sup>th</sup> – October 4<sup>th</sup>, 2023. The motion passed unanimously.
- 19) Krueger moved, Achter seconded approval to open the hiring process for a part time police officer to fill recent vacancy. The motion passed unanimously.
- 20) Brocker moved, Fromm seconded approval for hiring a temporary part-time position at \$20/hr to establish the State Debt Collection program. The motion passed unanimously.
- 21) The council recognized Police Chief Jeanty's graduation from the University of Wisconsin/ WI DOJ Command College and certification from the University of Wisconsin as a Certified Public Manager.
- 22) Brocker moved, Krueger seconded accepting donations from Jim and Sandy Vogel for \$200 for the Kiel Pedestrian Bridge Replacement project, Gilbert and Marian Dederling for \$500 for Kiel Ambulance, and Kenneth and Barbara Richter for \$100 for the Kiel Community Gardens. The motion passed unanimously and the council thanked them for their generosity.
- 23) Krueger moved, Fromm seconded approving receipts and disbursements. The motion passed unanimously.
- 24) Krueger moved, Fromm seconded approval of paying bills. Voting aye were Alderpersons Fromm, Brocker, Krueger and Achter and the motion passed 4-0.
- 25) Brocker moved, Fromm seconded adjournment. The motion passed unanimously, and the meeting adjourned at 6:40 p.m.

By Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: June 27, 2023  
TIME: 6:00 P.M.  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy  
Fromm, John Korb, John Brocker, Kathy Schuette,  
Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson John Korb was excused.
- 4) Krueger moved, Achter seconded approving the minutes of the June 13, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Fromm moved, Schuette seconded approving bid from Buteyn-Peterson Construction in the amount of \$134,880.00 for the 2023 Ruby Road Retention Pond project. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger and Achter and the motion passed 5-0.
- 7) Brocker moved, Krueger seconded approval to purchase the chassis of the new DPW Snow Plow from Quality Truck Care Center in the amount of \$119,603.00. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger and Achter and the motion passed 5-0.
- 8) Brocker moved, Achter seconded accepting the resignation of Joan Lechler from the Business Improvement District (BID) Board. The motion passed unanimously.
- 9) Brocker moved, Fromm seconded approving Mayor Mike Steinhardt’s appointment of Steve Deignan to the Business Improvement District (BID) Board. The motion passed unanimously.
- 10) Fromm moved, Brocker seconded approving the Alcohol License Boundary Extension Request for Badger’s Den from August 11-13, 2023. Voting aye were Alderpersons Fromm, Brocker, Krueger and Achter. Voting no was Alderperson Schuette and the motion passed 4-1.
- 11) Schuette moved, Brocker seconded approving the Tourist Rooming House Application at 398 Clay Street and Appointment of Resident Agent of Brian Ryczek subject to receipt of a certificate of insurance and an inspection from the building inspector. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger and Achter and the motion passed 5-0.

- 12) Brocker moved, Krueger seconded accepting the generous donations for the Kiel Pedestrian Bridge Replacement from Dr. Patrick Curry and Sue Hermanson-Curry in the amount of \$1,100.00, Bernice G Keller, in memory of Thomas Keller in the amount of \$1,500.00, MaryAnn Schnur in the amount of \$100.00, and Brian V. Hahn in the amount of \$300.00. The motion passed unanimously.
- 13) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:12 p.m.

By Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: July 11, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderpersons Jeremy Fromm and John Korb were excused.
- 4) Brocker moved, Schuette seconded approving the minutes of the June 27, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Krueger seconded opening the public hearing on Special Assessments – Curbs. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0. City Administrator Witterholt explained the special assessments for curbs. Brocker moved, Krueger seconded to close the public hearing. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 7) Schuette moved, Brocker seconded approving Initial Resolution 2023-3 Authorizing \$1,150,000 General Obligation Bonds for Parks and Public Grounds Projects. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 8) Achter moved. Schuette seconded approving Initial Resolution 2023-4 Authorizing \$350,000 General Obligation Bonds for Street Improvement Projects. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 9) Brocker moved, Krueger seconded approving Initial Resolution 2023-5 Authorizing \$170,000 General Obligation Bonds for Sewerage Projects. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 10) Brocker moved, Achter seconded approving Initial Resolution 2023-6 Authorizing \$2,525,000 General Obligation Refunding Bonds. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 11) Schuette moved, Brocker seconded approving Resolution 2023-7 Directing Publication of Notice to Electors Relating to Bond Issues. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 12) Brocker moved, Schuette seconded approving Resolution 2023-8 Providing for the Sale

- of \$4,195,000 General Obligation Corporate Purpose Bonds, Series 2023A. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
- 13) Krueger moved, Brocker seconded approving Chief Joe Jeanty and Captain Jim Blanke to attend WPLF Summer Training Conference in Green Bay, August 7-9, 2023. The motion passed unanimously.
  - 14) Brocker moved, Schuette seconded approving ambulance rates. The motion passed unanimously.
  - 15) Brocker moved, Schuette seconded approving the Dam Inspection Proposal from Robert E. Lee in the amount of \$3,450.00. The motion passed unanimously.
  - 16) Schuette moved, Brocker seconded approving the Elevator Control Board Upgrade Proposal from Otis in the amount of \$19,800.00 and five-year Service Agreement Extension. The motion passed unanimously.
  - 17) Brocker moved, Krueger seconded approving the Temporary Class B application for Kiel Custom Street Car Club LTD – August 20. The motion passed unanimously.
  - 18) Brocker moved, Achter seconded accepting the following donations for the Hingiss Park Pedestrian Bridge: Henry Arnold - \$50.00, Faye Billmann - \$150.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
  - 19) Krueger moved, Brocker seconded approving receipts and disbursements. The motion passed unanimously.
  - 20) Krueger moved, Achter seconded approval of bills. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter. The motion passed 4-0.
  - 21) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:26 p.m.

By Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: July 25, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy  
Fromm, John Korb, John Brocker, Kathy Schuette,  
Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was excused.
- 4) Brocker moved, Achter seconded approving the minutes of the July 11, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Mayor Mike Steinhardt presented a Proclamation Recognizing Kiel High School Girls Soccer Team State Champions. The Mayor and Alderpersons congratulated the team members and coaches on their State Championship win.
- 7) Schuette moved, Brocker seconded accepting proposal from tes Historical Consulting, LLC for a Compliance Review of the Kiel Dam project in the amount of \$1,114.95. The motion passed unanimously.
- 8) Korb moved, Brocker seconded renewing the rent agreement for Kiel Cooperative Preschool at \$400 per month from September 1, 2023 – August 31, 2024. The motion passed unanimously.
- 9) Brocker moved, Krueger seconded approving the following Temporary Class B: Kiel Community Picnic – August 11–13<sup>th</sup>. The motion passed unanimously.
- 10) Schuette moved, Brocker seconded hiring Michael Golbach as a Full Time Police Officer contingent upon background investigation and drug screen. The motion passed unanimously.
- 11) Achter moved, Schuette seconded accepting the following donations: Kiel Fire Department and Kiel Ambulance - The Gajdostik Family - \$5,000, Kiel Fire Department - Bill Klaas - \$59, Kiel Police Department - Bill Klaas - \$59. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 12) Krueger moved, Korb seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:25 p.m.

By Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: August 8, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call - present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter.
- 4) Krueger moved, Achter seconded approving minutes of the July 25, 2023 City Council Meeting. The motion passed unanimously.
- 5) Paul Casper of 317 Southridge Drive made a public comment regarding his assertion that his neighbor is operating a business out of his residence.
- 6) Fromm moved, Schuette seconded approving Wondra Construction in the amount of \$342,427.86 for the Municipal Building Grading Plan. Voting aye were Alderpersons Fromm, Korb, Schuette, Krueger, and Achter, and Alderperson Brocker voting no and the motion passed 5-1.
- 7) Korb moved, Fromm seconded adopting Resolution 2023-9 Authorizing Application for CDI Grant. Voting aye were Alderpersons Fromm, Korb, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.
- 8) Fromm moved, Schuette seconded approving Officer Brey to attend the following training: Wisconsin Working Together to Combat Drug Challenges – October 24-25, 2023 – Oshkosh, WI. The motion passed unanimously.
- 9) Brocker moved, Schuette seconded approving the following Tourist Rooming House Application: John & Jamie Dahmer – Team D Enterprises – 603 B Fremont Street, contingent upon receipt of site plan, certificate of insurance, and building inspection. The motion passed unanimously.
- 10) Brocker moved, Korb seconded accepting the following donations: Hingiss Park Pedestrian Footbridge: Kiel Optimist Club, Inc. - \$1,200.00 and Ms. Clara Strasser - \$100.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 11) Fromm moved, Krueger seconded approval of receipts and disbursements. The motion passed unanimously.
- 12) Fromm moved, Krueger seconded approval to pay bills. Voting aye were Alderpersons

Fromm, Korb, Brocker, Schuette, Krueger, and Achter. The motion passed 6-0.

13) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:35 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: August 22, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call - present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Bill Krueger, and Alice Achter. Alderperson Kathy Schuette was excused.
- 4) Krueger moved, Brocker seconded approving the minutes of the August 8, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Fromm seconded approving Resolution 2023-10 Awarding the Sale of \$3,635,000 General Obligation Corporate Purpose Bonds, Series 2023A. Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 7) Fromm moved, Korb seconded approving the following Boundary Extension Applications: The Gravel Pit Sports Bar & Grill - October 1, 2023 – Cancer Benefit Brat Fry and October 14, 2023 – Cancer Benefit Brat Fry. The motion passed unanimously.
- 8) Brocker moved, Krueger seconded accepting the following donations- Kiel Ambulance Service: Mary Meyer - \$500.00 and Dan Meyer, in memory of Joseph Meyer - \$250.00; Kiel Fire Department: Dan Meyer, in memory of Joseph Meyer - \$250.00; and the Hingiss Park Pedestrian Footbridge: Kiel VFW Auxiliary 6707 - \$200.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 9) Krueger moved, Korb seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:16 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: September 12, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) City Administrator Casey Witterholt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Brocker moved, Krueger seconded authorized City Administrator Casey Witterholt to serve as Chair of the meeting. The motion passed unanimously.
- 4) Roll Call - present were: Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson John Korb was excused.
- 5) Krueger moved, Brocker seconded approving the minutes of the August 22, 2023 City Council Meeting.
- 6) There was no public comment.
- 7) Schuette moved, Brocker seconded approval to set the 2024 City of Kiel Garbage and Recycling Rates at \$370.00, to decrease to no more than \$250.00 for the 2025 City of Kiel Garbage and Recycling Rates. Voting aye were Alderpersons Brocker, Schuette, Krueger, and Achter, abstaining from the vote was Alderperson Fromm and the motion passed 4-0-1.
- 8) Schuette moved, Fromm seconded canceling the Municipal Building Grading Plan with Wondra Construction in the amount of \$342,427.86. The motion passed unanimously.
- 9) Fromm moved, Achter seconded approving Police Business Parking Only Signs on Paine St. in front of Police Department. The motion passed unanimously.
- 10) Achter moved, Krueger seconded adding Addenda G and H (Addendum G – In-State Mutual Aid Policy for Lineman and Addendum H – Out-of-State Mutual Aid Policy for Lineman) to the Employee Handbook (*recommended 2-0 to add to the Employee Handbook by the Personnel Committee*). Voting aye were Alderpersons Fromm, Schuette, Krueger, and Achter, voting no was Alderperson Brocker and the motion passed 4-1.
- 11) Brocker moved, Krueger seconded approving Pleasant View Realty to Sell 4 Lots in the Rockville Subdivision at a commission of \$1,000.00 per lot. The motion passed unanimously.
- 12) Brocker moved, Fromm seconded approving a Training Request for Chief Joseph Jeanty to attend Command College Re-Trainer Conference at Wilderness Resort, Wisconsin Dells on October 19<sup>th</sup>, 2023. The motion passed unanimously.

- 13) Krueger moved, Brocker seconded approving the following Temporary Class B Application: St. Peter's UCC – Oktoberfest – September 16, 2023. The motion passed unanimously.
- 14) Brocker moved, Fromm seconded accepting the following donations: Hingiss Park Pedestrian Footbridge: Jack Laun - \$250.00, Michael Hetzner - \$100.00, Steve & Jennifer Deignan - \$100.00, and Kiel Fire Department: Patriot Property Service LLC - \$200.00, Wilke Lake Advancement Association - \$100.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 15) Fromm moved, Krueger seconded approval of receipts and disbursements. The motion passed unanimously.
- 16) Fromm moved, Krueger seconded approval to pay bills. Voting aye were Alderpersons Fromm, Brocker, Schuette, Krueger, and Achter. The motion passed 5-0.
- 17) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:20 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: September 26, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were: Alderpersons Jeremy Fromm, John Korb, John Brocker, Bill Krueger, and Alice Achter. Alderperson Kathy Schuette was excused.
- 4) Krueger moved, Brocker seconded approving the minutes of the September 12, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Achter seconded reconsidering the 2024 City of Kiel Garbage and Recycling Rates and approving a revised rate of \$260.00. Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 7) Fromm moved, Brocker seconded adopting Resolution 2023-11 - Final Resolution Authorizing the Levy of Special Assessment Police Powers Under Wis. Stat. 66.0703(1) (Sidewalk replacement). Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 8) Brocker moved, Fromm seconded adopting Resolution 2023-12 - Resolution Authorizing City Administrator to Administer Recycling Grant Program. Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 9) Fromm moved, Achter seconded accepting the Offer to Purchase for Lot 181 in Rockville Subdivision for a purchase price of \$28,000.00 with building to commence within 4 years from the date of closing. Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 10) Korb moved, Brocker seconded approving an inclusion of an Emergency Services Flyer in 2023 Property Tax Mailings for Calumet County. The motion passed unanimously.
- 11) Brocker moved, Krueger seconded scheduling Trick or Treat – Sunday, October 29, 2023, 4:00 p.m. – 6:00 p.m. The motion passed unanimously.

- 12) Krueger moved, Brocker seconded accepting the following donations: Kiel Fire Department - Frances R Pitz - \$100.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 13) Krueger moved, Fromm seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:33 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: October 10, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Brocker, Bill Krueger, and Alice Achter. Alderpersons John Korb and Kathy Schuette were excused.
- 4) Krueger moved, Achter seconded approving the minutes of the September 26, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Jon Trautmann and Stuart Randall, from CliftonLarsonAllen gave an overview of the 2022 City of Kiel and Kiel Utilities audit and financial statements. Brocker moved, Fromm seconded accepting the 2022 City of Kiel and Kiel Utilities Audit – CliftonLarsonAllen. Voting aye were Alderpersons Fromm, Brocker, and Achter with Alderperson Krueger abstaining, and the motion passed 3-0-1.
- 7) Fromm moved, Achter seconded enacting Ordinance 608 – Amending Chapter 7 – Traffic Code. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 8) Brocker moved, Krueger seconded enacting Ordinance 609 – Amending Chapter 11 – Alcohol Beverages. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 9) Achter moved, Brocker seconded enacting Ordinance 610 – Amending Chapter 12 – Licenses and Permits. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 10) Brocker moved, Fromm seconded approval of the 2024 Purchase of Service Agreement between Manitowoc County Aging and Disability Resource Center and the City of Kiel. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 11) Brocker moved, Krueger seconded approval to hire Michelle Rabe for the position of Part-Time Office Assistant. The motion passed unanimously.
- 12) Fromm moved, Krueger seconded approval of receipts and disbursements. The motion passed unanimously.

- 13) Fromm moved, Krueger seconded approval to pay bills. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 14) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:46 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: October 24, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons John Korb, John Brocker, Bill Krueger, and Alice Achter. Alderpersons Jeremy Fromm and Kathy Schuette were excused.
- 4) Krueger moved, Achter seconded approving the minutes of the October 10, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Krueger seconded approval to amend one Patrol Officer position to a Sergeant position within the Kiel Police Department, effective January 1, 2024. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 7) Korb moved, Achter seconded approval of the Sale of East Industrial Lot for \$140,000.00 to the City of Kiel Electric Utility; Parcel ID: 05102801000100. Voting aye were Alderpersons Korb, Brocker, and Achter with Alderperson Krueger voting no, and the motion passed 3-1.
- 8) Korb moved, Achter seconded accepting the following donations: Hingiss Park Pedestrian Footbridge; KHS Class of 1963 - \$300.00, Kenneth R. Dreifuerst - \$100.00, Ronald S. and Susan C. Meyer - \$1,100.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 9) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:14 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: November 14, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons John Korb, John Brocker, Bill Krueger, and Alice Achter. Alderperson Jeremy Fromm was present until 6:38 p.m. Alderperson Kathy Schuette was excused.
- 4) Krueger moved, Achter seconded approving the minutes of the October 24, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Korb moved, Fromm seconded approval of the Operator License Application for Patrick J. Lind. Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 7) Fromm moved, Achter seconded convening into closed session pursuant to 19.85(1)(f) *Considering financial, medical, social or personal histories or disciplinary data of specific persons*. Voting aye were Alderpersons Fromm, Korb, Brocker, Krueger, and Achter, and the motion passed 5-0.
- 8) Brocker moved, Korb seconded reconvening into open session. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 9) Brocker moved, Krueger seconded approval and adoption of Resolution 2023-13 Transfer from Capital Projects Fund. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 10) Brocker moved, Krueger seconded approval and adoption of Resolution 2023-14 Final Resolution Authorizing the Levy of Special Assessment Police Powers Under Wis. Stat. 66.0703(1) (Curb & Gutter). Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 11) Korb moved, Brocker seconded approval of the Fifth Amendment to Services Agreement – Progress Lakeshore, January 1, 2024 – December 31, 2027. The motion passed unanimously.
- 12) Krueger moved, Achter seconded approval of Chief Jeanty’s Appointment of Officer Joe

- Van Oss to Sergeant, effective January 1, 2024. The motion passed unanimously.
- 13) Achter moved, Korb seconded hiring Dave Funkhouser as a Part Time Police Officer. Voting aye were Alderpersons Korb, Brocker, and Achter, with Alderperson Krueger voting no, and the motion passed 3-1.
  - 14) Brocker moved, Achter seconded approving a training request for Chief Jeanty and Captain Blanke to attend the Wisconsin Police Leadership Foundation Winter Conference from February 4 – February 7, 2024 in Wisconsin Dells, WI. The motion passed unanimously.
  - 15) Krueger moved, Brocker seconded approving a training request for Officer Lembke to attend WI DOJ Peer Support Training December 13<sup>th</sup> and 14<sup>th</sup>, 2023 in Monroe, WI. The motion passed unanimously.
  - 16) Achter moved, Brocker seconded approving a training request for Officer Kamp to attend the Taser Instructor Recertification from December 28<sup>th</sup>, 2023 in Wisconsin Dells, WI. The motion passed unanimously.
  - 17) Brocker moved, Korb seconded approving Certified Survey Map – 1120 STH 67, Parcel ID 05102900600400, City of Kiel, Manitowoc County, Wis., resurvey to subdivide Lot 1. The motion passed unanimously.
  - 18) Brocker moved, Krueger seconded approving Preliminary Plat – Kieland Meadows Addition No. 1, City of Kiel, Calumet County, Wis., The motion passed unanimously.
  - 19) Krueger moved, Achter seconded approving the Revolving Loan Fund Application – Mary Christel/Prustel Properties - \$10,000 – 5 years – 4.1681%, to be disbursed in 2024. The motion passed unanimously.
  - 20) Brocker moved, Korb seconded accepting the following donation: Kiel Ambulance - Earl A Mannenbach Memorial - \$500.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donor for their generosity.
  - 21) Krueger moved, Korb seconded approving receipts and disbursements. The motion passed unanimously.
  - 22) Krueger moved, Achter seconded approving bills. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
  - 23) Krueger moved, Korb seconded adjournment. The motion passed unanimously and the meeting adjourned at 7:18 p.m.

By: Casey Witterholt, City Administrator

# MINUTES – SPECIAL CITY COUNCIL

DATE: November 21, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call - present were Alderpersons John Korb, John Brocker, Bill Krueger, and Alice Achter. Alderpersons Jeremy Fromm and Kathy Schuette were excused.
- 4) Achter moved, Brocker seconded approving the minutes of the November 14, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Krueger seconded opening the Public Hearing on the 2024 City of Kiel Budget and Tax Levy. The motion passed unanimously. City Administrator Casey Witterholt explained the budget and personnel-related items. Brocker moved, Achter seconded closing the public hearing. The motion passed unanimously.
- 7) Brocker moved, Krueger seconded approving a base wage rate increase of 3%. Voting aye were Alderpersons Brocker, Krueger, and Achter, with Alderperson Korb voting no and the motion passed 3-1.
- 8) Achter moved, Korb seconded approving the Chief of Police's salary to increase to \$107,000.00/year. Voting aye were Alderpersons Korb and Achter, with Alderpersons Brocker and Krueger voting no. Mayor Steinhardt voted aye in a tie break vote. The motion passed 3-2.
- 9) Korb moved, Brocker seconded approving the General Manager of Utilities to increase to \$118,450.00/year. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
- 10) Korb moved, Brocker seconded approving a new position of Public Information Officer within the Fire Department, at \$500.00/year. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
- 11) Achter moved, Brocker seconded approving wage band progression adjustments for certain employees effective January 1, 2024 as presented. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
- 12) Brocker moved, Krueger seconded approving the Amendment to Employee/Employer Health Insurance Cost Share in the Kiel Employee Policy Manual and Handbook. Voting

- aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
- 13) Brocker moved, Korb seconded approving the 2024 Capital Outlay and Special Projects. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
  - 14) Krueger moved, Achter seconded approving the 2024 City of Kiel Organizational Chart. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
  - 15) Brocker moved, Krueger seconded approving the 2024 Fire Protection Services Agreement - Town of Schleswig. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
  - 16) Brocker moved, Korb seconded Final Approval of 2024 City of Kiel Budget and Tax Levy. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
  - 17) Brocker moved, Krueger seconded approving the 2024 Kiel Utilities budgets – Kiel Electric Utility, Kiel Water Utility and Kiel Wastewater Utility. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter. The motion passed 4-0.
  - 18) Krueger moved, Brocker seconded convening into closed session pursuant to 19.85(1)(f) *Considering financial, medical, social or personal histories or disciplinary data of specific persons*. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
  - 19) Brocker moved, Achter seconded reconvening into open session. Voting aye were Alderpersons Korb, Brocker, Krueger, and Achter, and the motion passed 4-0.
  - 20) Brocker moved, Korb seconded accepting the following donation: Kiel Community Center – Kiel Snowmobile Club Inc. - \$100.00. The motion passed unanimously and the Mayor and Alderpersons thanked the donor for their generosity.
  - 21) Krueger moved, Korb seconded adjournment. The motion passed unanimously and the meeting adjourned at 7:53 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: November 28, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:02 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Brocker, Bill Krueger, and Alice Achter. Alderpersons John Korb and Kathy Schuette were excused.
- 4) Brocker moved, Achter seconded approving the minutes of the November 21, 2023 Special City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Fromm seconded approval of opting out of the 3M and DuPont PFAS Settlements. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter and the motion passed 4-0.
- 7) Krueger moved, Brocker seconded accepting the following donation: a plaque for the Rededication of the Hingiss Park Pedestrian Footbridge - Cal and Sharon Zorn, in memory of Roger and Audrey Zorn. The motion passed unanimously and the Mayor and Alderpersons thanked the donors for their generosity.
- 8) Brocker moved, Fromm seconded convening into closed session pursuant to 19.85(1)(f) *Considering financial, medical, social or personal histories or disciplinary data of specific persons*. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 9) Brocker moved, Fromm seconded reconvening into open session. Voting aye were Alderpersons Fromm, Brocker, Krueger, and Achter, and the motion passed 4-0.
- 10) Krueger moved, Brocker seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:20 p.m.

By: Casey Witterholt, City Administrator

# MINUTES - CITY COUNCIL

DATE: December 12, 2023  
LOCATION: City Council Chambers, Kiel City Hall  
621 Sixth St., Kiel, Wis.  
MEMBERS: Mayor Mike Steinhardt, Alderpersons Jeremy Fromm, John Korb, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter

- 1) Mayor Mike Steinhardt called the meeting to order at 6:00 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – present were Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter. Alderperson John Korb was excused.
- 4) Brocker moved, Achter seconded approving the minutes of the November 28, 2023 City Council Meeting. The motion passed unanimously.
- 5) There was no public comment.
- 6) Brocker moved, Krueger seconded approving the Agreement Regarding Ambulance Service Provided by City of Kiel Fire Department Ambulance Service – St. Nazianz. Voting aye were Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter and the motion passed 5-0.
- 7) Schuette moved, Brocker seconded approving the 2024 Joint Powers Agreement between Manitowoc County and Joint Dispatch Center. The motion passed unanimously.
- 8) Brocker moved, Krueger seconded approving the List of Election Officials for January 1, 2024 – December 31, 2025. The motion passed unanimously.
- 9) Schuette moved, Fromm seconded approving a 2024 Bonus totaling \$2,500 for each Eligible Ambulance Service Employee averaging 36 hours or more per week, to be earned and paid out in a quarterly amount of \$625.00. Voting aye were Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter and the motion passed 5-0.
- 10) Brocker moved, Schuette seconded approving a training request for Officer Joe Van Oss to attend First Line Training January 29<sup>th</sup>, 2024 – February 2<sup>nd</sup>, 2024 and February 12<sup>th</sup>, 2024 – February 16<sup>th</sup>, 2024. The motion passed unanimously.
- 11) Schuette moved, Fromm seconded approving a training request for Office Manager Kelly Jorgensen to attend Law Enforcement Administrative Professionals Conference June 19<sup>th</sup>, 2024 – June 21<sup>st</sup>, 2024 in Green Bay, Wisconsin. The motion passed unanimously.
- 12) Brocker moved, Achter seconded approving Alcohol Consumption on Fremont St. from 8:00 a.m. to 3:00 p.m. on Saturday February 3<sup>rd</sup>, 2024 for the Kiel Area of Association of Commerce Ice Sculpture Event. The motion passed unanimously.

- 13) Fromm moved, Krueger seconded approving receipts and disbursements. The motion passed unanimously.
- 14) Fromm moved, Achter seconded approval to pay bills. Voting aye were Alderpersons Jeremy Fromm, John Brocker, Kathy Schuette, Bill Krueger, and Alice Achter and the motion passed 5-0.
- 15) Achter moved, Krueger seconded adjournment. The motion passed unanimously and the meeting adjourned at 6:11 p.m.

By: Casey Witterholt, City Administrator